

भारतीय डाक विभाग
मुख्य पोस्टमास्टर जनरल का कार्यालय, कर्नाटक परिमण्डल, बेंगलूरु - ५६० ००१.
Department of Posts
Office of the Chief Postmaster-General, Karnataka Circle, Bengaluru - 560 001.

To
Postmaster-General
BG HQ Region, Bengaluru - 560 001.
N.K. Region, Dharwad - 580 001.
South Karnataka Region, Bengaluru - 560 001.

No. FSI/9-13/CPC/IV/21-22 Dated at Bengaluru the, 18th February, 2022.

Sub : Revised procedure for capture of specimen signature and Photo KYC Form
Ref : FSI/9-13/CPC/IV/21-22 dated

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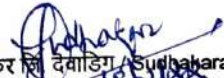
The competent authority has ordered that the procedure signature and photo scanning circulated vide Director (CBS) vide email directorCBS-del@indiapost.gov.in email dated 28-3-215 communicated vide CPC, Bengaluru email from cpcbg.k@gmail.com dated 5-12-2018 may be followed as per the directorate instructions rolling back from existing de-centralised procedure of scanning at Head Post Offices.

2. Accordingly, it is decided to hold a google meet in this regard to sensitize the issue on Monday, 21st February, 2022 at 10:30 AM onwards. All the PM / DPM / PA handling scanning / uploading the photo at Head Post Offices and OA and ASP concerned at Divisional offices as well as Regional Office are requested to join the virtual meeting for which id will be shared separately in the FS group.

3. The procedure to be followed is prescribed in the Annexure enclosed. All are requested to complete the process of pending KYC forms by 28-02-2022 and submit the Completion confirmation certificate to CBC as prescribed. The pendency as on 18-02-2022 for all the CIF created / modified so far may be submitted in the following format immediately. The information may also be kept ready for discussion through google meet as proposed.

Sl.	SOL_ID	Name of office	No. of KYC forms pending for scanning	No. of KYC forms pending for submission by SO to HO	No. of KYC forms pending for submission by HO to CPC

4. All concerned may please be instructed suitably in this regard.


सुधाकर जी देवाडिगा / Subhakar G. Devadiga
सहायक निर्देशक (प्रौद्योगिकी व वित्तीय सेवा) / Assistant Director (Technology & FS)
मुख्य पोस्टमास्टर जनरल का कार्यालय / o/o Chief Postmaster-General,
कर्नाटक परिमण्डल, बेंगलूरु - ५६० ००१ / Karnataka Circle, Bengaluru - 560 001